**United Nations Development Programme**

July 10, 2025

Dear Ms. Solovieva,

**Approval of funding tranche for Kyrgyzstan Kigali Implementation Plan, Stage I**

We are pleased to inform you that the following funding was approved for UNDP implementation, as part of the Kigali Implementation Plan (KIP) Stage I for Kyrgyzstan at the 93th Meeting of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol, held in December 2023.

| MLF Reference No.* | Project Title | Funding (US$) |
|---|---|---|
| KYR/KIP/93/INV/50 | Kigali Implementation Plan, Stage I, first tranche | $51,000 |

* Please indicate this reference number in the cover sheet of the project document and in the Quantum short project title

1. **Background:** The overall KIP for Stage I is approved in-principle by the MLF Executive Committee, to assist Kyrgyzstan in complying with the 2029 control measures for HFCs under the Montreal Protocol and is subject to the provisions of the performance-based agreement between the MLF Executive Committee and Kyrgyzstan, comprising of annual HFC consumption and phase-out targets. Approval of future funding tranches is contingent upon achievement of these targets, failing which Kyrgyzstan could be liable for penalty for non-compliance.

2. **Project Document Format:** We are attaching herewith Kyrgyzstan KIP Stage I document as approved by the MLF Executive Committee. It is important to annex this document, without any change, to the project document that will be signed between UNDP and the Government. The Multilateral Fund guidelines give us limited flexibility to adjust specific activities and associated budget during the implementation. However, the total budget for project management (PMU cost) cannot be increased, and any major changes, particularly the change of the alternative technologies will require re-approval of the Executive Committee. Therefore, if there is a request to shift the budget categories and/or change of the technologies, please consult with the Chemicals and Waste Hub's representative for guidance.

3. **Review of Draft Project Document**: Please ensure that the draft UNDP Project Document is shared with the Chemicals and Waste Hub's representative in Istanbul, Ms. Charlotte De Bruyne (charlotte.de.bruyne@undp.org), for review and input before signature.

Ms. Alexandra Solovieva
UNDP Kyrgyzstan
Bishkek, Kyrgyzstan

cc: Steliana Nedera, Manager of Istanbul Regional Hub, UNDP Turke

4. **MLF Gender Mainstreaming Requirements:**

ExCom Decision 84/92 approved an Operational Policy on Gender Mainstreaming for Multilateral Fund-supported projects, thereby affirming the importance of gender mainstreaming in MLF-supported projects. The policy on gender mainstreaming will be applied throughout the MLF project cycle, beginning with projects that were approved at the 85th ExCom Meeting in May 2020. UNDP MLF reporting formats have been revised in order to ensure a gender-responsive approach to UNDP MLF projects. It is important to collect more and better sex-disaggregated data, especially on participation in meetings and trainings as information on the number of male and female participants in project meetings will be requested by the MLF. Please also ensure that your gender focal points and/or other gender experts are consulted during the project design and implementation phases and that gender-responsive human resource management processes are undertaken.

5. **UNDP Social and Environmental Standards:**

UNDP's Social and Environmental Standards (SES) applies to all UNDP projects and underpins our commitment to mainstream social and environmental sustainability in our Programmes and Projects to support sustainable development. The SESP should be used iteratively as a design and appraisal tool from the earliest stages of project preparation. The SESP assists Project Developers in identifying potential project-related social and environmental opportunities and risks and measures for social and environmental risk management. SESPs are only needed for demonstration projects and NEW STAGES of HPMPs/KIPs "as a whole" and not for tranches belonging to HPMPs/KIPs.

6. **Entering Budgets in Quantum;** Consistent with the new agreement for stage I between Kyrgyzstan and the Executive Committee, your office is requested to enter a **new project/Award Budget and Funding** in Quantum using the Annual Work Plan, attached.

7. **Budget Revisions:** In case there is a need to shift funds between budget categories, please consult with the Chemicals and Waste Hub's representative in Istanbul, Ms. Charlotte De Bruyne, charlotte.de.bruyne@undp.org as in certain cases, the Multilateral Fund will have to be consulted prior to approving of such shifts, in line with paragraph 3 above.

8. **Support Costs:** The General Management Support Services (GMS) fee received by UNDP in relation to these projects is managed centrally at BPPS-HQ and should NOT be part of the project budget. **The support cost rate approved by the donor is 13% for this project. Accordingly, in Quantum, please set the Burdening Rate in the Award Budget at 13% by selecting Montreal Protocol Trust Fund 13% option**. GMS at the internal distribution rate approved effective January 2016 covering management support rendered by your office will be credited to your Cost Centre income account based on delivery. Direct Project Costs may be charged to the project budget using the Universal Price List, after consultation with the Implementing Partner.

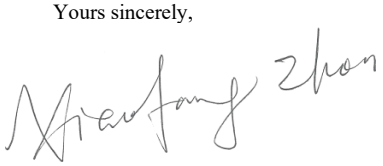
9. **Government Counterpart**: Just as a reminder, kindly note that the National Ozone Focal Point in your country is **Mr. Mars Amanaliev** (amanaliev@ozonecenter.kg) While he may not be the one to sign the project document on behalf of the Government, kindly make sure that he is copied on all correspondence related to this project.

10. **Over-Expenditures**: We wish to remind you that over-expenditures are not allowed in Montreal Protocol projects. Please therefore ensure that total expenditures never exceed the total budget.

Based on the above, and the signed project document, please create the project and associated award budget and funding in Quantum and send an electronic copy of the signed document to the Chemicals and Waste Hub's representative in Istanbul, Ms. Charlotte De Bruyne, charlotte.de.bruyne@undp.org with a request for ASL.

Thank you very much for your partnership in the implementation of this important programme, which falls under the UNDP Strategic Plan 2022-2025 **IRRF Signature Solution 4, Output 4.1.2 –** Sustainable use of natural resources to enhance productivity and livelihoods.

Yours sincerely,



Xiaofang Zhou
Director, Chemicals and Waste Hub
Bureau for Policy and Programme Support

**United Nations Development Programme**

**Attachment:** Annual Work Plan

Please use donor code 010009 in AWP.

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|---|---|---|---|---|---|---|---|---|---|---|
| **MLF Ref** | **KYR/KIP/93/INV/50** | | | | | | | | | |
| **Project Title** | **Kigali Implementation Stage I tranche 1** | | | | | | | | | |
| **Project (Award) ID** | TBD | | | | | | | | | |
| **Output ID** | TBD | | | | | | | | | |
| **MLF Outcome / Quantum Activity** | **Responsible Party** | **Source of Funds** | **ERP/ Atlas Budget Description** | | **Amount (USD)** | **Department Code** | **Oper Unit** | **Fund Code** | **Imp Agency** | **Donor ID** |
| **Activity 1 - Technical Capacity Building** | National Ozone Center (Ministry of Natural Resources, Ecology and Technical Supervision) | MLF | 72200 | Equipment | 45,000 | tbd | tbd | 63030 | tbd | 010009 |
| | | | 71200 | Contractual Services Indiv | 2,000 | tbd | tbd | 63030 | tbd | 010009 |
| | | | 73100 | National consultancies | 4,000 | tbd | tbd | 63030 | tbd | 010009 |
| | | | **Subtotal Activity 1** | | **51,000** | | | | | |
| | | | **TOTAL** | | **51,000** | | | | | |